



**TO:** BCRTA Board of Trustees

**FROM:** Meagan Varney, Procurement & Compliance Specialist

**RE:** *Action Item – 2025-021, Lo-No Grant Project Management and Workforce Development*

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April 7, 2025

## **RECOMMENDATION**

Adoption of a resolution authorizing the Executive Director on behalf of BCRTA to execute a Payment Agreement with NEORide for an amount not to exceed \$60,728.00.

## **FINANCIAL CONSIDERATIONS**

- This is a Payment Agreement for BCRTA’s share of federal and local costs related to workforce development and project management under the Lo-No Emission Grant through September 1, 2026 for a total expenditure not to exceed \$60,728.00.
- These expenditures will be funded with Low and No Emission grant funds.

## **BUSINESS PURPOSE**

To provide our share of local and federal funds required to support NEORide as project manager. NEORide, using funds received from the Ohio Department of Transportation (“ODOT”) through the Low-No Emission Grant from the Federal Transit Administration (“FTA”), has contracted with CALSTART, Inc. to develop a regional workforce development training program for low emission vehicles.

## **PROCUREMENT CONSIDERATIONS**

Based on the terms of the grant agreement and our years-long membership and working relationship with NEORide, the Executive Director can execute the contract to affect this payment.

## **LEGAL CONSIDERATIONS**

- Since BCRTA’s Attorney of Record (“AOR”) represents NEORide in the same capacity, BCRTA’s AOR withdrew representation in this matter and BCRTA obtained alternative counsel for review and preparation of the Payment Agreement to be executed to ensure that no conflict of interest exists in violation of Rule 1.7 of the Ohio Rules of Professional Conduct.

- Under the grant agreement, BCRTA is a sub-recipient of federal funds from ODOT and is required to provide our portion of the local match and federal funds to meet contractual obligations to all parties.